

# The Grand Canyon Photography Club

## **Article I: NAME**

1. The name of this organization shall be The Grand Canyon Photography Club.

## **Article II: PURPOSE**

1. The Grand Canyon Photography Club, hereafter referred to as The Club, shall be a non-profit organization, existing for the service of its members. The Club shall not be affiliated with any other organization; however, it may join other organizations to fulfill its purposes.
2. The goals of The Club shall be (a) to advance the art of photography and related fields among its members and within the community at large, (b) to help its members develop their photography skills, and (c) to promote the practice of photography as an enjoyable recreational experience.
3. To achieve these purposes, The Club shall hold meetings, unless directed otherwise by the Board of Directors, on the second Tuesday of the month at the Gmeiner Art and Cultural Center, Wellsboro, PA.

## **Article III: MEMBERSHIP**

1. Membership shall be open to any person with a sincere interest in photography.
2. A non-member may attend two meetings as a guest before making a decision to join. Attendance by a non-member at additional meetings shall be at the discretion of the Board of Directors.
3. A member shall be defined as one who has paid the required dues for the current year.

4. Membership benefits shall include: (a) one newsletter subscription per household, (b) the right to attend Club meetings, to vote at Club meetings and to hold Club office and (c) the right to enter club-sponsored competitions and exhibitions that may be limited to Club members.
5. Membership is a privilege and may be withdrawn by a 2/3 vote of the Board for just cause, which may be defined as disruptive and/or inappropriate behavior that negatively impacts the goals of The Club.
6. A removed member shall have no dues returned at the time of removal and may not re-join The Club until after a waiting period of 12 months, and only with the consent of a majority of Directors.
7. A waiver form must be signed by all members, especially prior to Club outings.

#### **Article IV: DUES**

1. Dues are to be paid annually in January and are on a calendar-year basis.
2. Dues shall accompany an application for membership, to be given to The Club Treasurer or other Officer or Director.
3. Dues are available for individuals, family, and students, as well as an individual Lifetime Membership. Current rates apply.
4. Dues may be changed only by a change to these By-laws (Article XIII, Section 1).
5. Members who fail to pay renewal dues by the February meeting shall not be entitled to benefits of the club (Article III, Section 4) until payment of dues at the full rate. A person who has not paid dues will be considered a guest for two meetings. After that it will be at the discretion of the board if they can have continued attendance.
6. There shall be no pro-rating of dues for existing and/or renewing members after February.
7. Dues must be paid no later than three months prior to a competition or Club show in order to be eligible.

#### **Article V: CLUB MANAGEMENT**

1. The Club shall be managed by a nine-member Board of Directors to include Club Officers.
2. Club Officers shall be: President, Vice-president, Treasurer, Recording Secretary, and Corresponding Secretary. Each shall serve for a term of two years. Terms are renewable.
3. Four other Directors shall each serve for two years and these terms shall be staggered so that on alternate years, two Directors are elected.
4. All Directors shall have an equal vote on matters before the Board.
5. At the discretion of the nominating committee, co-presidents may be elected, however, only one of these co-presidents is allowed to vote as part of the nine-member Board of Directors for any individual vote.
6. The office of Treasurer, for the sake of continuity, shall be exempt from terms.

#### **Article VI: ELECTION OF OFFICERS AND DIRECTORS**

1. At the October meeting, the President shall appoint a nominating committee which shall report its slate of officers at the November meeting.
2. The slate of officers shall be printed in the November newsletter and shall be voted upon at the November business meeting with nominations taken from the floor. Any member may nominate any other member or himself or herself for any office.
3. Members must be present to vote. In special circumstance where The Club is unable to meet, an email vote may be recorded.
4. Directors shall be elected on a plurality basis.
5. Officers shall be elected by majority vote. In the event of a tie, a run-off election shall be held to break the tie.
6. Should an officer resign during the year, the President, with the approval of the remaining board, shall appoint a member of the club to assume that office for the remaining year.
7. Should an office be vacant following the November election, after three months, the President may fill the position by appointment.

## **Article VII: DUTIES OF DIRECTORS**

1. The Board of Directors shall oversee club activities to ensure compliance with the By-laws and other rules established by The Club and to ensure that actions and activities of Club officers and members are in the best interest of The Club as a whole.
2. The Directors shall meet as necessary, with at least two meetings a year. The President or any three Board members shall have the authority to call special meetings.
3. Directors are expected to attend Board meetings. All officers are considered to be Board members

## **Article VIII: DUTIES OF CLUB OFFICERS**

1. The President shall be the Chief Executive Officer and shall preside at all Club and Board meetings and at other Club functions. He or she shall have the authority to call special meetings of the Club or Board of Directors. The President shall be a member of all committees, and shall supervise and coordinate their activities, or designate someone else to do this. The President shall have the authority to sign legal documents for The Club.
2. The Vice-president shall perform the duties of the President in the President's absence and shall fulfill the President's term of office if necessary and shall also perform specific tasks as assigned by the President.
3. The Treasurer shall keep all financial records of The Club, including an accurate, up-to-date accounting of all receipts and expenditures; shall pay Club debts in a timely fashion and shall give the financial records to the Board of Directors for audit on the first meeting of the new year. The Treasurer shall help the Membership Committee Chairman to maintain a current membership list. In the event both the President and Vice-president are absent, the Treasurer shall conduct meetings of the Club or Board.
4. The Recording Secretary shall keep concise minutes of regular Club and Board meetings and shall keep a record of attendance at meetings and shall also keep any non-financial records necessary to achieve the purposes of The Club. All these shall be transmitted to the successor of the Recording Secretary in a prompt manner.

5. The Corresponding Secretary shall write such letters as The Club and its Officers may require in order to achieve Club purposes, including correspondence to members, to program speakers and to the media about upcoming Club meetings and events. The nominating committee, at its discretion, may designate a separate PR person to handle publicity. This individual would not be an Officer nor have a vote as part of the Board.

#### **Article IX: PARLIAMENTARY PROCEDURES**

1. Robert's Rules of Order shall be parliamentary rules of procedures for those matters not covered in the By-laws.

#### **Article X: CLUB NEWSLETTER**

1. A Club Newsletter shall be sent monthly to members and others as deemed relevant by the Board of Directors.

#### **Article XI: COMMITTEES**

1. The President shall have authority to appoint special committees as deemed necessary. Committees may also be appointed by a majority vote of members present at a regular meeting.
2. Standing committees shall include, but not be limited to, Program, Special Events, and Competitions or Shows.

## **Article XII: DISBURSEMENTS OF CLUB FUNDS**

1. Expenditures up to the amount of \$250 can be authorized by the president and treasurer.
2. Expenditures between \$250 and \$1000 can be authorized by a majority vote of the Board of Directors.
3. Amounts exceeding \$1000 must be approved by a majority of the members attending the next regular meeting.

## **Article XIII: AMENDMENTS**

1. Any Club member may propose a change in these By-laws.
2. These By-laws may be amended at any regular meeting by a 2/3 vote of the members present, provided that the Club membership shall be given one month's notice by presentation at a regular meeting prior to the vote.
3. Proposed amendments shall be submitted in writing and also published in the Club Newsletter.

## **Article XIV: RATIFICATION**

1. This constitution shall become valid by a 2/3 vote of those present at the organizational meeting, December 12, 2000.

Ratified December 12, 2000

All Heiny, President

*Amended December 11, 2007*

*Amended September 14, 2021*